## **BATH DAYS BOOTH INFORMATION**

(Homemade Arts & Crafts, Distributor & Informational Booths)

Friday, August 3rd - Saturday, August 4th, 2018

Location: J. Couzens Park, Main St., Bath, Michigan 48808

Show Times: Friday, August 3rd 3:00pm - 8:00pm Set Up: 11am - 2:30pm

Saturday, August 4th 9:00am - 8:00pm Set Up: 7am - 8:30pm

## UPON ARRIVAL CHECK IN AT THE INFORMATION BOOTH

**Booth Space:** Cost of booth space is \$30.00 for each space. Spaces will be 10' across X 10' deep. You need to provide your own setup and chairs. When applying for a booth please consider the size of your canopy or tent. If it has rope extensions, they must be within the booth space. We only provide the space. We can't promise shade. There are a limited number of electrical spots available for an additional \$5.00 charge. These are given out on a first come basis. Storage is not provided by the festival. However, you can store items in your vehicle or in your booth space.

Responsibility of Booth Operators: By requesting and filling out a booth form for the Bath Days Festival you are required to have liability insurance with a limit of no less than \$25,000.00. All vendors must have a Michigan Sales Tax number (crafters unless you participate in less than 3 events per year in Michigan). You need to supply a copy of your Liability Insurance along with your Sales Tax License number to the Bath Days Festival when submitting your Booth Form. You are responsible for supplying, as well as setting up and taking down your displays, dividers, tents overhead coverings, booth signage, booth decorations, tables and chairs. Booth operators are also responsible for cleaning up their assigned areas at the conclusion of each festival day. All trash must be disposed of properly for consideration to participate in the following years festival. All booths are expected to remain open during operating hours. Early tear down and departure is not allowed and may impact your future festival participation.

## General:

- 1. All Booth operators are to check in at the Festival Information Booth upon arriving. You will be given a program book and check in packet at that time.
- 2. No food or beverage items may be sold. Only what you have listed on your booth form may be done out of your booth.
- 3. Security is provided throughout the off-hours of the festival. There is no implied or guarantee of safety for your items.

- 4. No animals may be left in vehicles in the vendor parking lot. We ask that you find a pet sitter or make other necessary arrangements for the care of your pets while you are participating in the festival.
- 5. All Booth Operator vehicles need to be parked in the vendor parking area. There is no overnight or camping allowed.
- 6. This festival is held outdoors. We can't guarantee or promise what the weather will be like. There will be no refunds due to bad weather. This event will occur regardless of weather conditions.

**Application:** If you wish to participate in the Bath Days Festival, by having a booth, please fill out a booth form. All booth forms must be received by July 1, 2018 in order to be mentioned in the festival program book. We will accept booth forms up to midnight on July 30, 2018, with no program book mention.

Mail your Booth Form, Copy of Liability Insurance and fee (check or money order made out to Bath Days) to: Bath Days, P.O. Box 94, Bath, Michigan 48808.

The Bath Days Festival Board reserves the right to deny any application for any reason. If you cancel your participation in the show you will not receive a refund.

Questions or Concerns contact Vicki Streeter (517) 896-9059 or Terrie Wood (517) 281-9635, you may also email bathdaysfestival@aol.com.